

## Minutes of IQAC Meeting held on 15<sup>th</sup> December 2023

JIMS IQAC meeting was held **online** on 15<sup>th</sup> December, 2023. The meeting was attended by the following:

S.No	JIMS KJ	External Members
1	Dr. Anuj Verma ,Director	Prof.R.K Mittal (Vice Chancellor,Ch.Bansilal University,Bhiwani)
2	Dr. Prashant Kumar ,HoD, BBA &B.Com	Mr. Ashwani Agarwal ( Rep Local Society)
3	Dr .Preeti Singh IQAC Coordinator	Mr. Deepak Mehra (Head,T&D,Kenstar)
4	Mr .Kartik Dayal	Dr. (Cdr) Satish Seth Advisor to chairman
5	Ms. Shruti Gupta ( Member)	
6	M .Likhita , Student	
7	Mr .Rohil Arora ,Alumni	

At the outset all Board members were thanked for taking time out from their busy schedules to attend the meeting.

## New Points

Sl. No.	Description	Action/ Information
1	<p><b><u>CURRICULAR ASPECTS</u></b></p> <ul style="list-style-type: none"> <li><u>Innovation made in monthly quality assurance report ( MQAR) with respect to teaching pedagogy .</u></li> <li>Focus on industry interaction for students. Industrial visits to be organized regularly.</li> </ul>	<p>Innovative teaching methods like role plays ,case studies ,you tube videos and other teaching methods will be adopted by all faculty members and record will be maintained class wise every month.</p> <p>Industries to be shortlisted by class coordinators .</p>
2	<p><b><u>TEACHING, LEARNING AND EVALUATION</u></b></p> <p>Innovative teaching methods to be adopted on continuous basis like case study, role plays ,videos in every subjects.</p>	<p>Class wise record to be maintained for teaching pedagogy and same to be reflected in MQAR.</p>
3	<p><b><u>RESEARCH, INNOVATION AND CREATIVITY</u></b></p> <ul style="list-style-type: none"> <li>Faculties need to encourage to get their papers published in Scopus, and WoS journals.</li> <li>Faculties should undertake mooc course for self development.</li> </ul>	<p>Deadlines will be set for paper completion.</p> <p>List will be prepared for respective courses enrolled.</p>

4	<p><b><u>STUDENT SUPPORT AND PROGRESSION</u></b></p> <p>a) Faculty student mentorship has been started where every faculty is assigned students for mentorship.</p> <p>b) Alumni mentorship where alumni interacts with students .</p> <p>c) Guest lectures on emerging topics from corporate world should be conducted for students</p>	<ul style="list-style-type: none"> <li>• Data is being maintained for the same .</li> </ul> <p>A list of guest speakers will be drafted and action plan to be made.</p>
5	<p><b><u>GOVERNANCE, LEADERSHIP ANDMANAGEMENT</u></b></p> <p>a) Various students centric activities to be organized on platforms to highlight the visibility of institute..</p> <p>b) Institute has excelled to participate in various accreditations based forums to develop best educational practices and better visibility in industry.</p>	<ul style="list-style-type: none"> <li>• Student competitions to be organized to create visibility of JIMS Kalkaji.</li> <li>• Contionuos improvisation has to undertaken in all spheres of department to get best ranking.</li> </ul>
6	<p><b><u>INSTITUTIONAL VALUES AND BEST PRACTICES</u></b></p>	

	<ul style="list-style-type: none"> <li>• NSS to undertake and participate in various activities for better visibility and CSR.</li> <li>• Education Drives, Awareness and Donation Drives to be conducted for underprivileged class.</li> </ul>	<ul style="list-style-type: none"> <li>• Action plan to be prepared for the same.</li> </ul>
7	<p><b><u>INFRASTRUCTURE AND LEARNING SYSTEMS</u></b></p> <p>Econtent to be created by faculty members on specific topics and to be uploaded on erp.</p>	<p>Director, HODs to instruct Faculty members.</p>

The Meeting ended with a vote of thanks to the Chair.

**Dr. Anuj Verma**  
Director